HCV Family Obligations:

The family (including each family member) must:

- Supply an information that IHA or HUD determines to be necessary including evidence of citizenship or eligible immigration status, and information for use in regularly scheduled reexamination or interim reexamination of family income and composition.
- Disclose and verify social security numbers and sign and submit consent forms for obtaining information.
- Supply any information requested by IHA to verify that the family is living in the unit or information related to family absence from the unit.
- Promptly notify IHA in writing when the family is away from the unit for extended period of times (more than 30 days).
- Allow IHA to inspect the unit at reasonable times and after reasonable notice.
- Notify IHA and the owner in writing BEFORE moving out of the unit or terminating the lease.
- Use the assisted unit for residence by the family. The unit must be the family's only residence.
- Promptly (within 10 days) notify the PHA in writing of the birth, adoption, or court-awarded custody of a child.
- Request IHA written approval to add any other family member as an occupant of the unit.
- Promptly (within 10 days) notify IHA in writing if any family member no longer lives in the unit.
- Give IHA a copy of any owner eviction notice.
- Pay utility bills and provide and maintain any appliances that the owner is not required to provide under the lease.

- All information the family supplies must be true and complete

The family (including each family member) must not:

- Own or have any interest in the unit (other than in a cooperative, or the owner of a manufactured home leasing a manufactured home space).
- Commit any serious or repeated violations of the lease (such as allowing unauthorized occupants, paying rent late, violating building/unit rules, destroying property, etc.)
- Commit fraud, bribery or any other corrupt or criminal act in connection with the program.
- Engage in drug-related criminal activity or violent criminal activity or other criminal activity that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
- Sublet or let the unit or assign the lease or transfer the unit.

- Receive housing choice voucher program housing assistance while receiving another housing subsidy, for the same unit or a different unit under any other Federal, State or local housing assistance program.
- Damage the unit or premises (other than damage from ordinary wear and tear) or permit any guest to damage the unit or premises.
- Receive housing choice voucher program housing assistance while residing in a unit owned by a parent, child, grandparent, grandchild, sister or brother of any member of the family, unless IHA has determined (and has notified the owner and the family of such determination) that approving rental of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.
- Engage in abuse of alcohol in a way that threatens the health, safety or right to peaceful enjoyment of the other residents and persons residing in the immediate vicinity of the premises.

IHA Program Obligations:

The family (including each family member) must:

- Leave owners in good standing with no money owed before relocating to a new unit. If the owner accepts a written repayment agreement to pay off those dues, then you must comply with the terms of that agreement.
- Reimburse IHA for any housing assistance over-payments made on your behalf by fault of the HCV participant (i.e. - lack of reporting income, inaccurate information).

The family (including each family member) must not:

- Engage in any drug-related or violent criminal activity while participating with the HCV program.
- Breach the terms of any repayment agreement made with IHA to repay any housing assistance over-payments.
- Engage in or threaten abusive or violent behavior (verbally, written or physically) towards an IHA staff member.